

## UNIVERSITY CLUB SCHOLARSHIP 2025 APPLICATION INSTRUCTIONS

Please download a copy of the following general instructions and follow the requirements and procedures carefully.

In making scholarships available to ISU students, University Club's mission is to support ISU's vision to promote intellectual growth, leadership, stewardship, and global citizenship in students.

**Scholarship Amount:** \$700 per scholarship.

**Eligibility:** Any officially enrolled undergraduate student who has **completed** a minimum of 24 ISU credit hours is eligible to apply. The 24 **completed** ISU credit hours may not include transfer hours, AP/CLEP credit hours, or any hours for classes in which the student is currently enrolled. Graduate students must have completed a minimum of 18 ISU credit hours apply. Graduate students who received their undergraduate degree at ISU may use those credit hours.

**Students may apply online beginning January 24, 2025.**

**The absolute deadline is March 7, 2025.** Selection of recipients will be made by April 18, 2025 and awards will be presented on Friday, April 25, 2025.

### **Application Materials:**

- Online application form
- Short essay
- Current résumé
- ***Two letters of recommendation sent directly to the Committee via email.*** These letters must be available to the Committee by March 7, 2025 (see below).

### **INSTRUCTIONS Application Form:**

Submit the online application.

### **Short Essay:**

In an essay of 500 words or less, tell the University Club Scholarship Committee: (1) Your educational and professional goals. (2) Your

contributions, including leadership, to the university and/or community. (3)  
How you would use the award.

Please do not list items from your resume; instead, describe why your particular goals, contributions, and/or needs would make you an outstanding candidate for consideration of this scholarship.

### **Current Résumé:**

There is a two-page maximum. Your résumé should include your current and past work, volunteer, and leadership, stewardship, or global citizenship experiences. Please only list experiences prior to college **if** they directly relate to your current leadership experience. Graduate students can provide a selected CV, if appropriate, but please keep to the page limit.

### **Letters of Recommendation:**

Two letters of recommendation are required and **at least one of your recommenders must be from a faculty or staff member at ISU**. Both letters may be from ISU recommenders if you wish. In choosing two people to recommend you for this scholarship, consider who would best be able to write about how you are an ambassador for Illinois State University's strategic vision to serve the local and global communities.

By requesting a letter of recommendation, you give your letter writers permission to write a letter of recommendation to the University Club Scholarship Committee that may include your grades, GPA, and class rank. Some of the information in these application materials may be quoted in the scholarship committee's remarks at the University Club's recognition ceremony.

**Recommendations must be sent directly from the recommenders to the scholarship committee and submitted via e-mail to [lralfer@ilstu.edu](mailto:lralfer@ilstu.edu).** Please use this Subject line format: (Student's) LastName\_FirstName - Reference.

### **Where to Send Your Application:**

Again, the deadline for application submission is March 7, 2025. As previously mentioned, you **MUST** apply online (<http://uclub.illinoisstate.edu/scholarship/>). The online submission link on the University Club Scholarship Webpage (see below) will be activated January 24, 2025. It will be deactivated at 11:59 pm on March 7, 2025.

Please contact Ms. Alferink via email at [lralker@ilstu.edu](mailto:lralker@ilstu.edu) if you have questions.

Ms. Laura Alferink

*University Club Scholarship Committee  
Illinois State University*

**Click here to go to ONLINE APPLICATION:**

**[https://forms.illinoisstate.edu/forms/uclub\\_scholarship](https://forms.illinoisstate.edu/forms/uclub_scholarship)**

**Please note:** Some browsers may not respond to the link when clicked.  
If this happens, copy the address and paste it directly into your browser.  
This should correct the issue. If you have further problems, contact Ms. Alferink.